

# Carquinez Model Railroad Society

## Standing Rule A1 - Standing Rules

### A. Scope

1. This Standing Rule defines the framework for the purpose and process of the Standing Rules.
2. The Standing Rules supplement the CMRS Bylaws (“Bylaws”). The Standing Rules cannot and are not intended to expand, limit or supersede, in whole or in part, the Bylaws. Any inconsistency or conflict between the Standing Rules and the Bylaws must be resolved in favor of the Bylaws.
3. This is a Class A Standing Rule.

### B. Purpose

The Standing Rules define additional procedures and rules that supplement the CMRS Bylaws. All members, regardless of type or position, shall adhere and comply with the Standing Rules.

### C. Classifications

1. The Standing Rules are classified into two Types:
  - a. Administrative: Standing Rules pertain to the business or governance policies of CMRS. Administrative Standing Rules are prefaced with a capital letter A; for example, Standing Rule A2.
  - b. Model Railroad: Model Railroad Standing Rules pertain to the design, operation and construction of the CMRS model railroad. Model Railroad Standing Rules are prefaced with a capital letter M; for example, Standing Rule M2.
2. Each Standing Rule is also assigned a Class, A or B, that defines its significance and ratification process. The Class of each Standing Rule shall be identified in the Rule.
  - a. Class A Rules: Class A are Rules that govern, define, or affect significant processes of the CMRS.
  - b. Class B Rules: These are all other Rules.

### D. Ratification Process

1. Any Senior Member in good standing or the Board may propose the commencement of the process to create, revise or delete a Standing Rule.
2. The membership shall be notified of all proposed Standing Rules changes, and shall be provided the text at least 30 days prior to a vote. It is recommended to hold a working session or other forum, open to all members, prior to the distribution and a vote to better inform the membership of the new change and provide an opportunity for membership feedback. A workshop shall be held if requested and seconded at a Business Meeting. A vote of the membership is not a prerequisite to convene a workshop.
3. Due to the potential impact to the membership by the Standing Rules, all changes to the Standing Rules shall be approved by a vote at a Business Meeting or Special Meeting as specified in Standing Rule A4 “Voting.”
4. Class A Standing Rules proposals shall be approved by a 2/3 affirmative vote of all members voting.
5. Class B Standing Rules proposals shall be approved by a simple majority vote of all members voting.

### E. Recording

1. One hardcopy set and the native electronic files shall be maintained by the Secretary.
2. The Secretary shall maintain a Table of Contents for the Standing Rules wherein it will state the current revision date of each Standing Rule.

End of Rule