

Carquinez Model Railroad Society
Standing Rule A12 - Official Publications

A. Scope:

1. This Standing Rule defines CMRS's official publications and their purpose and distribution.
2. This Standing Rule does not address correspondence between members, or emails or general correspondence from the Board of Directors.
3. This is a Class B Standing Rule.

B. List of Official Publications

	Document	Approved by:
1.	The Bylaws	Membership
2.	Standing Rules	Membership
3.	Timetable – Business meeting minutes	Membership
4.	Membership Roster	Membership
5.	Board Meeting Minutes	Board
6.	Planning Team Minutes	Team
7.	Fund Raising Committee Minutes	Committee
8.	Open House Flyers	Board
9.	CMRS Website	Board

C. Distribution of Official Publications

All official publications shall be made available to all members in a timely manner.
Distribution methods can be email, mail, or in person as deemed appropriate by the Board.

D. CMRS Website

1. The CMRS website's primary purpose is to provide communication to the general public about the purpose and events of CMRS. The Website is an official extension of the club. Postings on the website shall be performed only by the webmaster or as assigned by the Board.
2. The CMRS website can also be used a communication tool to the members provided a separate website screen is accessible only to the members. Individual logins shall be established to access the Membership area.

End of Rule