

# Carquinez Model Railroad Society

## Standing Rule A13 – Donations

### A. Scope

1. This Standing Rule addresses donations to the CMRS by members or nonmembers.
2. Donations to the CMRS are welcome provided they are consistent with the mission of the CMRS.
3. Donations may be either monetary or property in nature.
4. Rolling stock donations will be addressed by a future Standing Rule.
5. A member's use of personal tools in support of CMRS does not constitute a donation of those tools to the CMRS.
6. This is a Class B Standing Rule.

### B. Monetary Donations to CMRS

1. Monetary donations should be made by check or other negotiable instrument and submitted to CMRS Treasurer.
2. Unless otherwise stated, donations to the CMRS will go into the General Fund for use by the CMRS as it best sees fit.
3. Donations may be made for a specific purpose provided a designated account has been setup by the Treasurer in advance for that purpose.
4. The Treasurer shall provide a receipt to the donor for their contribution.

### C. Property Donations to CMRS

1. Except for rolling stock, any property donation submitted to the CMRS shall be considered a permanent donation. Rolling Stock will be addressed by a future Standing Rule.
2. Prior to making a property donation to the CMRS, a donor is strongly encouraged to first discuss the donation with the appropriate Superintendent or a Board member to ensure there is an appropriate receptor for the donation, e.g., the Planning Committee or Scenery Superintendent envision the donation being incorporated into the model railroad.
3. The CMRS has the right to retain, relocate, sell, donate, or dispose of any donated property to best serve the needs of the club on an ongoing basis.
4. Once donated, members shall not remove items they donated without the prior approval of the Board.
5. The Treasurer shall provide a letter of acknowledgement to the donor for their contribution.

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**D. Loans to the Club**

1. Property may be loaned to CMRS provided the article is designated as a loan at the time.
2. Items incorporated into the layout or scenery may not be designated as loaned to CMRS.
3. CMRS is not responsible for loss or damage to any loaned items
4. The Secretary shall maintain a list of loaned items except for Rolling Stock.

**E. Rule Implementation**

This Rule includes items donated prior to adoption of this rule. Upon implementation of this Rule, a 30-day period will be provided to the members to reclassify their donation (except for those items incorporated into the model railroad).

**F. Donations by CMRS**

1. Donations by CMRS shall be limited to organizations associated with railroading or other recognized charitable organizations.
2. Donations may be either monetary or property in nature.

**End of Rule**